

Paso Robles Workshops • Policies & Terms of Enrollment

Rev: 090302

Workshop Enrollment is Limited & Must Be Confirmed

Enrollment is limited to the specified number of students.

Do not make travel plans until you receive a confirmation of your acceptance into a workshop. If space is not available, you may be offered a spot on the waiting list. If you do not wish to be on the waiting list, your deposit will be refunded promptly.

Tuition Payments

Unless described otherwise in the course description, tuition shall be due as follows:

For workshops starting within 30 days – payment in full at time of registration.

For workshops starting within 30 to 60 days – 50% of full tuition due at registration and balance 30 days prior to start of workshop.

For workshops starting more than 60 days out – 25% of full tuition due at registration, 25% of full tuition due 60 days prior to start and balance due 30 days prior to start of workshop.

Camera & Computer

Camera Gear & Skills – Students are expected to provide camera gear appropriate for the content of their workshop. Unless specifically designed as a “point-and-shoot” class, our workshops are oriented to students with DSLRs (digital single lens reflex cameras). Students with film cameras are encouraged to bring a digital camera to maximize their learning experience. If you wish to rent camera gear, we can refer you to reputable companies. Intermediate classes require that a student be familiar with the basic concepts of exposure (the relationship between shutter speed, aperture and ISO) and how to change these settings on the camera.

Computer Gear & Skills – As our workshops are based on location, students should bring a laptop computer with Bridge/Photoshop or Lightroom installed. At a minimum, students should be able to get their images from camera to computer, make general tone/contrast adjustments and copy selected images out for daily critique by the instructor. At present, Paso Robles Workshops does not have a centralized location where this can be done.

Suitability For Classes

Portfolio Reviews – To assure that students are ready for our Intermediate and Advanced workshops, PRW requires that applicants submit a portfolio of 10 images for review.

Suitability – PRW reserves the right to not accept a prospective student’s application if PRW feels that the student is not suited for our workshops.

Personality and Participation – The PRW workshop experience is based upon mutual respect and cooperation between the instructor and participants. The open exchange of ideas and experiences is vital to the success of our program. It is unacceptable for a student to try to dominate a workshop or to participate in a manner that is overtly negative or challenging towards an instructor or student. Students who cannot abide by this philosophy will be dismissed without refund.

Refund Policies

Cancellation by Student – All cancellation requests must be submitted in writing (email: syl@pasoRoblesWorkshops.com / US Mail: 2070 W Hwy 46, Paso Robles, CA 93446). If you request a refund prior to 30 days before the first day of the workshop, you will be refunded the amount you have paid minus an administrative charge of \$150. If you request a refund within 30 days before the start of the workshop, you will not be entitled to any refund unless the workshop is fully subscribed and we can find a student to fill your spot. If we are able to fill your spot, you will be refunded the amount you have paid minus an administrative charge equal to 25% of the full tuition. Refunds for student cancellations will be issued within 30 days of receipt of the written request. No refund will be given for student withdrawal after a workshop begins. Paso Robles Workshops shall not be liable for student cancellations due to medical or family emergencies.

Cancellation Of Enrollment For Non-Payment – If you do not remit the full amount of tuition at least 30 days prior to the start of the workshop, we will email you a 72-hour notice of your obligation to remit payment. If you are not able to remit payment within the 72-hour notice period, we may cancel your enrollment. If we cancel your enrollment, you will be refunded the amount you have paid minus an administrative charge equal to 25% of the full tuition. Refunds for student cancellations will be issued within 30 days of notice of cancellation.

Cancellation by Instructor – Our instructors enter into good-faith agreements with Paso Robles Workshops that obligate them to teach. If an instructor cancels or is otherwise not available to teach for reasons beyond the control of Paso Robles Workshops, you will be given a full refund of all tuition paid for the workshop. In the event of cancellation by the instructor, you agree that the limitation for liability of Paso Robles Workshops shall be limited to the actual amount of tuition that you have paid and no other amount. You agree that Paso Robles Workshops shall not be liable for deposits or pre-payments on hotels, airline tickets, etc. or any other expense. Refunds for course cancellations will be issued within 7 days of cancellation notice to students.

Cancellation by Paso Robles Workshops For Low Enrollment – If, 30 days prior to the start of a workshop, the enrollment is less than 60% of the maximum for the workshop, we may cancel the workshop entirely. In this case, you will be given a full refund of all tuition paid for the workshop. You agree that the limitation for liability of Paso Robles Workshops for course cancellation due to low enrollment shall be limited to the actual amount of tuition that you have paid and no other amount. You agree that Paso Robles Workshops shall not be liable for deposits or pre-payments on hotels, airline tickets, etc. or any other expense. Refunds for course cancellations will be issued within 7 days of notice to students.

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